



西北工业大学
国际学生入学指南

西北工业大学 国际学生入学指南

Guide for International Freshmen
NORTHWESTERN POLYTECHNICAL UNIVERSITY

西北工业大学国际教育学院招生办公室联系方式
Contact Information of NPU International College Admission Office

电话/Phone number:
+86-029-88494381

硕博招生事务邮箱/Admission Email for Postgraduate:
internationalcollege@nwpu.edu.cn

本科招生事务邮箱/Admission Email for Undergraduate:
admission@nwpu.edu.cn

非学历生招生事务邮箱/Admission Email for non-degree program:
ex.ifp@nwpu.edu.cn

网址/Website:
<http://npuinternationalcollege.nwpu.edu.cn/index.htm>

Welcome to NPU!

GUIDE FOR INTERNATIONAL FRESHMEN

NORTHWESTERN POLYTECHNICAL UNIVERSITY

2023

目录 Catalog

01	注册报到 Registration	02-06	05	材料提交 Admission Materials Submission	19
02	费用缴纳 Fee	07-12	06	选课指南 Course Selection Guide	20-22
03	住宿介绍 Accommodation introduction	13-15	07	新生训练营 Freshman training camp	23
04	签证体检 Visa & Physical Examination	16-18	08	生活贴士 Life tips	24-29
			09	多彩校园 Colorful campus	30-33

欢迎大家来到西北工业大学!

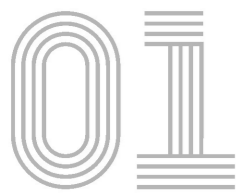
为了让大家更好地为来华与开学报到做准备, 我们为大家提供了包括来华准备与入学流程在内的详细信息, 希望可以帮助到大家。

我们在西北工业大学期待你的到来!

Welcome to Northwestern Polytechnical University (NPU) !

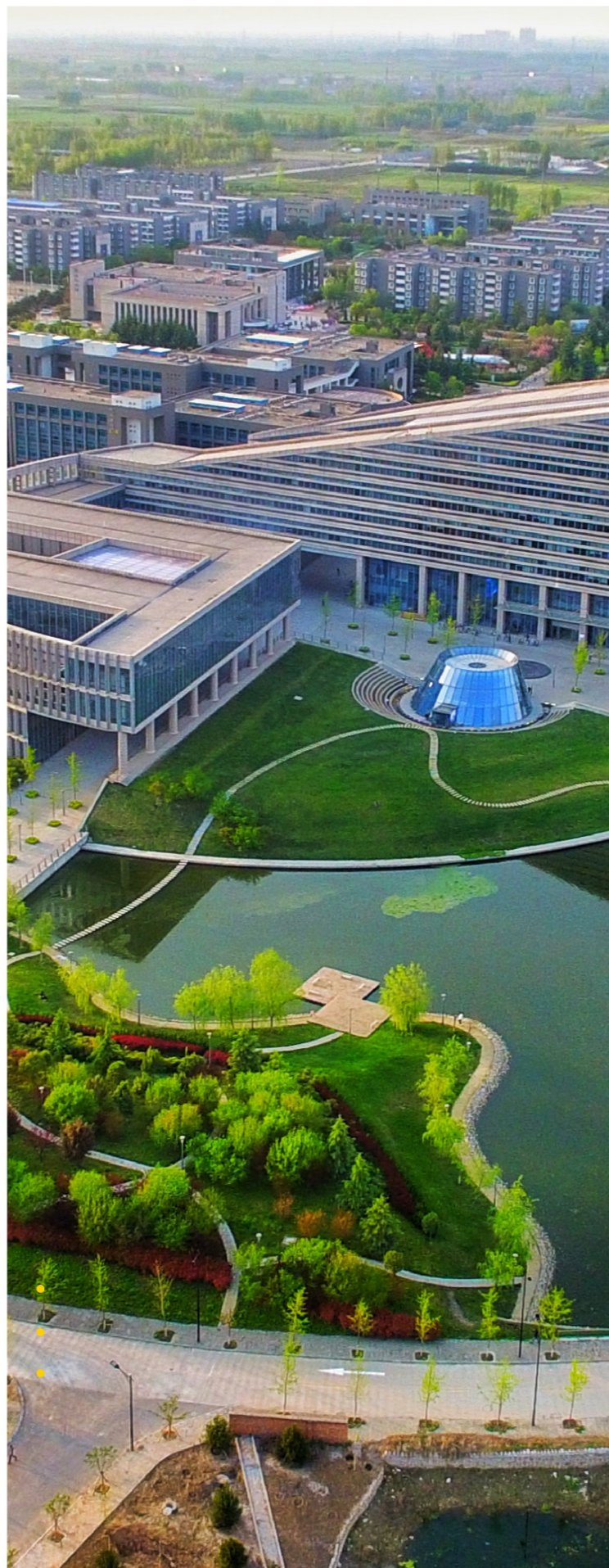
This detailed ENTRY GUIDE is to help every new student prepare thoroughly for arrival to China and registration in NPU. We hope it can assist you to settle here at NPU.

We are looking forward to see you at NPU!



注册报到

Registration and Enrollment



注册报到前

Before Registration

1. 录取通知书文件包邮寄

文件包主要包括以下文件:

- 录取通知书
- Jw表格 (白联)
- 学校地图
- 明信片

2. 及时查收关于入学前注意事项的邮件, 邮件内容包括:

- 所有学生在8月21日前
登录<https://admission.nwpu.edu.cn/en/index>, 上传报到文件
- 学校的注册报到时间地点
8月28日-9月01日
西北工业大学友谊校区留学生公寓2楼
- 学校统一安排的接机/车时间

注册报到需要的文件

- 录取通知书原件
- JW表原件(请留存多份的JW表的复印件以供每次签证延期使用)
- 学位证和毕业证原件(若前一阶段学位证文件为非英文, 需提供公正的英文翻译件材料。)
- 成绩单原件
- 语言成绩证书原件

3. 提交到校航班/火车信息

请于在线申请系统上提交航班/火车信息。



1. Receive the delivery of document package with Admission Notice

The document package includes:

- Admission Notice
- JW form (White page)
- Map for NPU (Youyi Campus and Chang'an Campus)
- Postcard

2. Please check your Email for admission notifications regularly regarding the instructions for registration preparation, including:

- Please log in <https://admission.nwpu.edu.cn/en/index> and finish uploading related documents before Aug 21.
- Registration Date and registration location
Aug. 28-Sep.01
International Student Apartment T27 Second Floor. Youyi Campus.
- The time schedule of NPU pick-up service

Required documents for registration

- The ORIGINAL Admission Notice
- The ORIGINAL JW Form (Please make multiple copies of JW form in advance for each future visa extension)
- The ORIGINAL copy of your degree and graduation certificate. (Notarized English translations for previous degree certificate is required if it is in other languages.)
- The ORIGINAL copy of your transcript
- The Original copy of your English proficiency certificate

3. Submit your arrival flight/train information

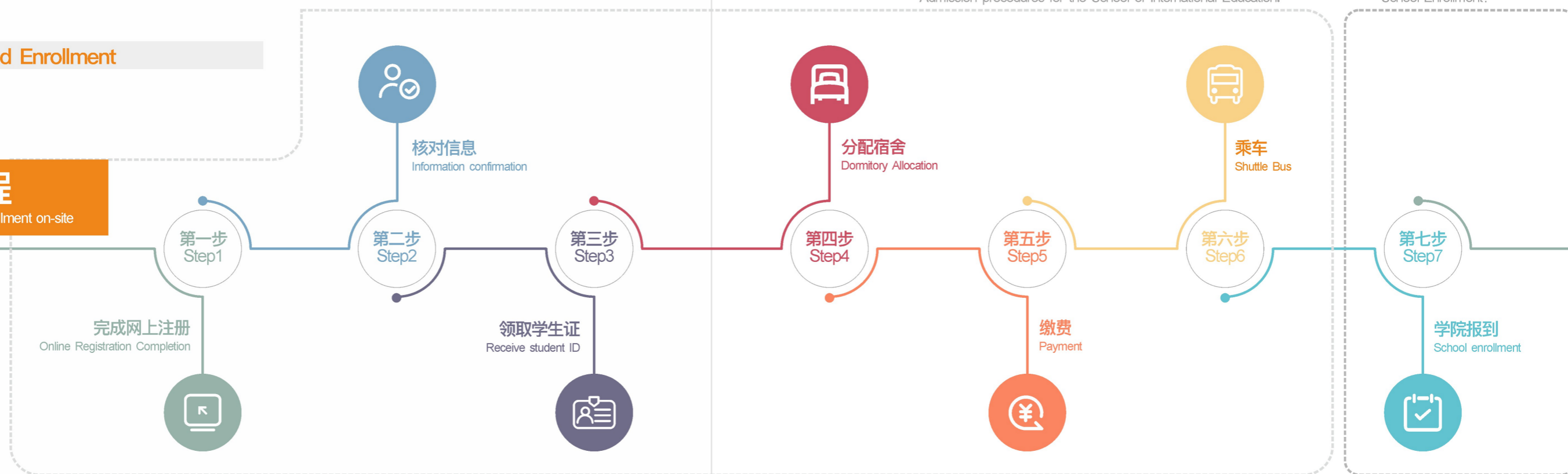
Please upload your flight/train information on the online application system. NPU will provide pick-up service. Details will be announced one week before the registration.

注册报到

Registration and Enrollment

报到流程

Registration and Enrollment on-site



一. 国际教育学院入学手续

Admission procedures for the School of International Education:

二. 学院报到

School Enrollment:

国际教育学院报到手续

Registration procedures at the International College:

具体报到时间与报到地点请参照录取通知书以及学校通知, 若不能按时报到的学生, 必须发送说明邮件至西北工业大学国际教育学院招生办公室。

无故不能按时报到超过2周, 将按照自动退学处理。

For specific registration time location, please refer to Admission Notice and notifications from NPU International College. If you cannot register on time, you need to provide an official explanation in email to NPU International College Admissions Office.

If you do not register without a report for more than 2 weeks, you will be seen as automatically dropped out.

完成网上注册 STEP 1

需提供材料 Required materials	步骤 steps
a) 护照 Passport	1. 请提供所需材料, 与老师核实信息并签到; Please provide required materials, verify the information with the teacher and sign in;
b) 录取通知书 Admission Notice	
c) JW201/202 白联 JW201/202 White page	2. 协助老师核查网上个人信息(姓名顺序/护照信息/专业/导师信息等是否有误)并完成网上入学确认的新生注册操作; Assist the teacher to check your personal information online (name order / passport information / major / supervisor information, etc.) and complete the new student registration procedure for online admission confirmation;
d) 学位与毕业证书原件 Original degree and graduation certificate	
e) 语言证书原件 Original language certificate	
领取的材料 Received materials	
a) JW 201/202 黄联 JW 201/202 yellow page	
b) 学号 Student number	

核对信息 STEP 2

协助老师核对录取通知书、上一学历信息, 无误后, 在录检表上确认签字
Assist the teacher to check the admission notice and the previous academic certificate information then sign in:

所需材料 Required materials	领取的材料 Received materials
1. 护照原件 Original passport	1. 学生证 Student ID
2. 录取通知书原件 Original admission Notice	2. 校车乘车条 Shuttle bus ticket
3. JW201/202 黄联原件 Original JW201 / 202 yellow page	
4. 一张2寸白底彩色照片 A 2-inch color photo (White Background)	
5. (如有) 体检报告 (本年内带X光片) (If have) Medical Examination Report (within 6 months with X-ray film)	
6. 保险购买清单 Insurance Receipt.	

领取学生证 STEP 3

上交2寸照片, 现场制作学生证
Provide the 2-inch photo and make student ID on site

费用清单 Payment list

需要缴纳的费用

学费(自费生)	·本科生 中文授课20000人民币/学年 英文授课22000人民币/学年
	·硕士研究生 30000人民币/学年
	·博士研究生 38000人民币/学年
	·预科项目 25000元/学年
	·汉语项目 7500元/学期 15000元/学年

Fees need to be paid

Tuition Fee (Self-Funded Student)	·Undergraduates (Chinese Medium): RMB 20000 / Year ·Undergraduates (English Medium): RMB 22000 / Year ·Master student: RMB 30000 / Year ·PhD Student: RMB 38000 / Year ·Foundation Program: RMB 25000 / Year ·Chinese Program: RMB 7500 / Semester RMB 15000 / Year
--------------------------------------	---

其他支出 Other expenses

签证延期费 Visa Extension Fee	400人民币/次 400 RMB each time
体检费用 Physical Exam Fee	大约400人民币 Around 400 RMB
住宿费 Accommodation Fee (Self-Funded Student)	600人民币/月或1000人民币/月 (按学年缴纳) 600 RMB / Month or 1000 RMB / Month (paid by academic year)
住宿押金 Deposit for dormitory	友谊校区住宿押金600人民币 Deposit for dormitory in Youyi Campus: 600 RMB 长安校区住宿押金1000人民币 Deposit for Accommodation in Chang'an Campus: 1000 RMB
医疗保险 Medical Insurance	800人民币/年 800 RMB / Year
生活费 Living Expense	1500人民币/月 1500 RMB / Month
被褥费 Bedding cost	380人民币/套 (床单自带) 380 RMB each set (Please prepare the sheet by yourself)
校园卡 Student Card	100人民币 100 RMB
网费 Internet payment	100人民币 100RMB

学校费用缴纳方式

Payment methods

现金缴费 Paid by cash

银行卡缴费 Paid by bank card

无现金的学生可在两周内办理银行卡后缴纳学费，且只接受标有银联标志的银行卡进行缴费。

students who have no cash can finish the payment within two weeks after opening the bank card, but only the bank cards with the UnionPay are accepted for payment.



分配宿舍

第四步

STEP 4

国际教育学院将预先根据学生信息分配宿舍。学生领取宿舍安排单前往所在校区留学生公寓办理入住，学生办理入住需缴纳押金。（住宿押金1000元）。

NPU International College will allocate dormitories according to student information in advance. Students receive the dormitory arrangement form and go to the International Student Apartment of the campus to check in. The deposit is required to pay when students do the check in. (Deposit for Accommodation: RMB 1000).



缴费

第五步

STEP 5

(CSC奖学金及校长卓越奖学金除外)

except for the CSC Scholarship students and NPU President Scholarship students)

-学生携带护照、录取通知书、学生证前往财务处，告知相关老师学号（提前分配）缴纳学费、住宿费。

-Students should pay tuition fee and accommodation fee at University Finance Office with passport, admission notice and student ID.

学院报到

School Enrollment



学院报到

第七步

STEP 7

在注册完成后新生需在一周内尽快去其所在学院报到；

After the registration in International College, students need to contact the School Foreign Secretary and go to their school for enrollment within as week ASAP.

联系学院外事秘书确认选课要求；

Please contact the Foreign Secretary to confirm course selection requirements.

硕博学生主动与导师联系告知已到校，并与导师确认选课要求。

Postgraduates need to contact the supervisor. They also need to inform their supervisor they have arrived and confirm the course-selection requirement with the supervisor.



校车乘坐

第六步

STEP 6

在长安校区住宿的学生在友谊校区完成入学事宜后，在留学生管理办公室领取乘车条或使用录取通知书，在校车乘车点乘坐校车。

After the registration and enrollment at Youyi Campus, students who live at the Chang'an campus need to pick up the bus ticket at the International Student Administration Office or use the admission notice to take the bus.

费用：单程每次5元

Cost: 5 RMB / one-way trip

支付方式：刷校园卡

Payment method: Swipe the student card

缴费注意事项 Payment notice:

- 缴费需有学生本人亲自办理，不能委托他人代办。
 - 学历生缴费只能按一学年的费用进行缴费(费用包括学费和住宿费)；
非学历生缴费可按一学期的费用进行缴费(费用包括学费和住宿费)。
 - 所有费用必须在规定时间缴纳完成，无故未能按时缴纳学费的学生，不能正常入学;无故未能按时缴纳住宿费的学生,需缴纳滞纳金。
 - 缴费完成后，学生需上交缴费单复印件
- The payment must be finished by yourself.
 - The payment for degree students can only be paid by year (academic year). The fees include tuition and accommodation fees.
The payment for non-degree students can be paid by semester. The fees include tuition and accommodation fees.
 - All fees must be paid within the stipulated time. Students who fail to pay tuition on time without any report cannot be normally enrolled. Students who fail to pay accommodation fee on time without any report must pay the late fee.
 - After finishing the payment, students need to submit the copy of the payment slip.



重点：线下学生缴费后将发票与其他材料一起提交至留学生管理办公室（友谊校区毅字楼716室），发票上应备注学号。线上学生缴费后将银行转账记录发送到钉钉群中，备注名字学号，告知辅导员。

Important note: Offline students please submit the receipt with other materials to the International Student Administration Office (716 Yizi Building, Youyi Campus). The student number should be noted on the receipt.

Online students please submit your transfer record of tuition in Dingtalk group chat with your name and student ID, telling your conselor as well.

学生保险办理 Students Insurance

- 所有学生均需购买在华保险。
All international students must purchase insurance.
- 所有学生均需网上自行购买。（购买方式如下页）
All international students need to purchase insurance by themselves online. (insurance purchase instruction is showed on the right page) .
- 保险费：800人民币/年 Insurance Fee: RMB 800/Year
- 奖学金包含保险费的奖学金生，自行投保后，将由学校后续将保险费打入奖学金账户上。
For scholarship students whose scholarship covers insurance, after they purchased insurance online, the university will pay the RMB800 insurance fee back to the students' scholarship bank account later.
- 保险费为800人民币一年，联华保险专注留学生保险，国际学生应从联华保险购买保险产品。
The insurance fee required is RMB 800 per year. Lianhua Insurance Company is specialized in international students' insurance, hereby students need to purchase insurance service in this company.

以下信息及右侧图片为您展示联华保险办理流程：
The information below and the pictures on the right page will show you the instruction of purchasing insurance online.

-登录网站www.lxbx.net或扫描有图二维码。，点击“留学生查询缴费平台”图标，并以报名时的护照号登陆；

-Log in to the www.lxbx.net Lianhua Insurance Website or scan the QR code on the right page., click the "Student check payment" icon, and log in with the passport number for registration;

-填写所有信息并且核实Fill in and verify all information;

-选择拟投保保期和费用：一年800元；

Choose the planned insurance period and cost: 800 RMB / Year;

-按网上提示进入在线支付（微信或支付宝）流程并支付；

Follow the online prompts to enter the online payment (WeChat or Alipay) process and finish the payment;

-缴清保险费用后，下载并打印电子发票

After finishing the insurance fee payment, please download and print the digital receipt.



境内留学生在华保险每个人必须购买。

Insurance is mandatory for every international student in China.

境外留学生在华保险等来中国后购买。

International students who are abroad and cannot come to China before admission can purchase insurance after arriving in China.

备注：与其他材料一起提交至留学生管理办公室（友谊校区毅字楼716室），发票上应备注学号。

Note: Please submit the receipt with other materials to the International Student Administration Office (716 Yizi Building, Youyi Campus). The student number should be noted on the receipt.



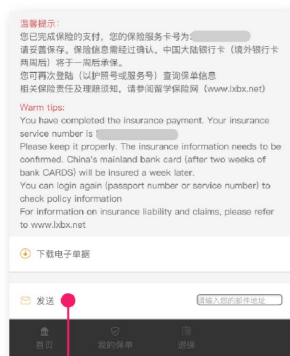
Online payment Instruction.

网上支付看这里 轻松缴费我帮你



手机端
Mobile terminal

Step.5



邮箱留存凭证
Send certificate

Step.1

扫描二维码
Scan the QR Code



Step.2

输入护照号和验证码
Passport number
and verification code



Step.3

点击购买
Click to purchase



Step.4

选择保费
Selection premium



我已阅读并确认好保险条款的内容

阅读勾选条款
By checking this box,
I acknowledge all the conditions

下一步

点击下一步
Clicking to continue

确认保险期限
Confirm the insurance period
to purchase



服务支持热线
Customer Service

400-810-5119



上网套餐缴费

Payment for Internet Plan Package

Step 1: 如何充值 How to PAY NPU wifi?

Step 1

进入网站: <https://wszf.nwpu.edu.cn/>, 点击用户名-密码

Enter website: <https://wszf.nwpu.edu.cn/> Then, Click User-Password

Step 2

使用学号及密码登录 (密码为翱翔门户的密码)

Enter with your STUDENT ID NUMBER & PASSWORD (AOXIANG PORTAL PASSWORD)

Step 3

点击“生活缴费”

This window will pop up, then Choose and Click 生活缴费

Step 4

点击“网费充值”

Then, the window will pop up, Choose and Click 网费充值

Step 5

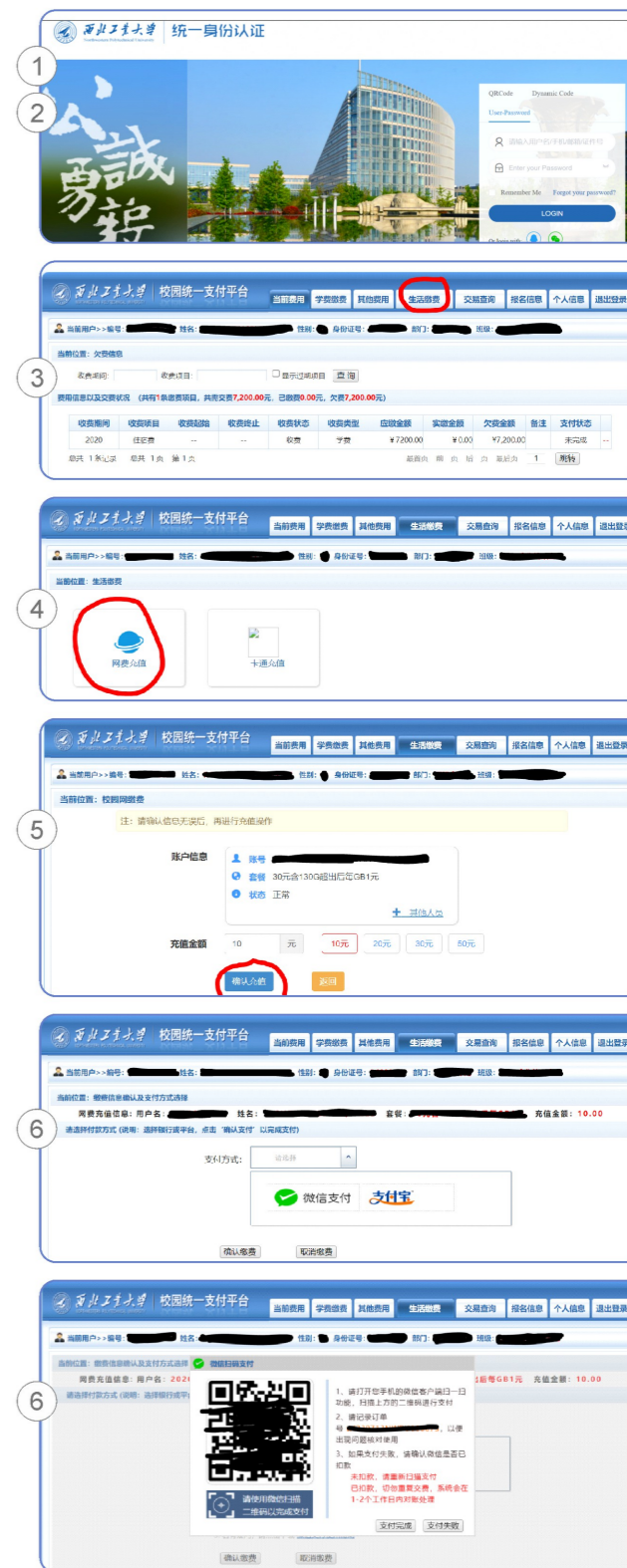
点击“确认充值”

The window will pop up, then Click 确认充值

Step 6

点击“确认缴费”

Then, choose the payment method WECHAT PAY or ALIPAY, Click 确认缴费



Step 2: How to ACTIVATE NPU wifi? 如何激活NPU wifi?

Step 1
进入 <https://www.nwpu.edu.cn>, 点击机构设置
<https://www.nwpu.edu.cn> Then, Click 机构设置

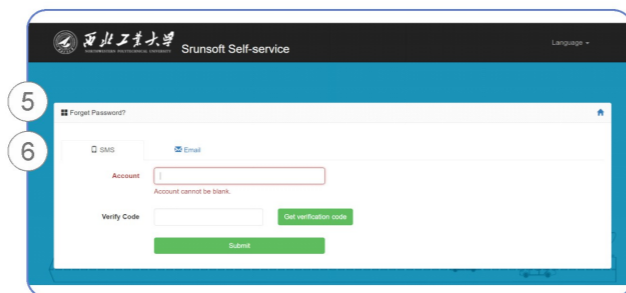
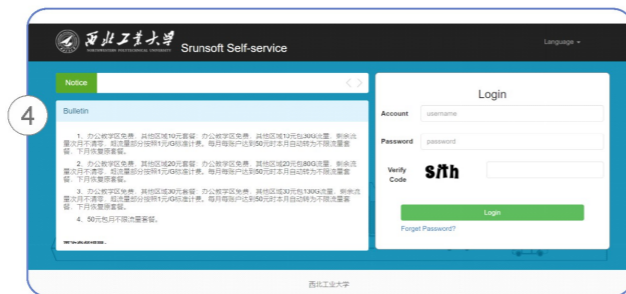
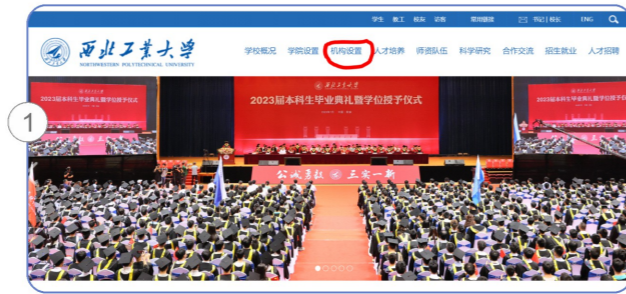
Step 2
点击“信息化建设与管理处”
Scroll until you find then Click 信息化建设与管理处

Step 3
选择“自助服务”
Then, Choose and Click 自助服务

Step 4
输入学号, 选择忘记密码
Fill it with your STUDENT ID NUMBER, then Choose FORGET PASSWORD

Step 5
输入手机号, 获取验证码
Put your Phone Number (China Phone Number) and Click GET VERIFICATION CODE

Step 6
填写验证码验证
Then, you will receive sms for the code in your phone.
If your phone number does not exist, you need to call 88491717 or go to the office in 西北工业大学-西馆 705



03 住宿介绍 Accommodation introduction

- 宿舍位置: 西北工业大学友谊校区 留学生公寓T27舍
Location: T27 Building for International Students in Youyi Campus
单人间价格: 900元/月 双人价格: 600元/月
Single Room Price: 600 RMB / Month
Twin Room Price: 600 RMB / Month



- 宿舍位置: 西北工业大学友谊校区 留学生公寓T3舍
Location: T3 Building for International Students in Youyi Campus
单人间价格: 900元/月 双人价格: 600元/月
Single Room Price: 600 RMB / Month
Twin Room Price: 600 RMB / Month



- 宿舍位置: 西北工业大学长安校区海天苑留学生公寓
Location: Haitian Building for International Students in Chang'an Campus
单人间价格: 900元/月 双人价格: 600元/月
Single Room Price: 600 RMB / Month
Twin Room Price: 600 RMB / Month



住宿规定 Dormitory regulation

校内住宿 living in campus

- **工作时间内到达** (周一至周五, 8:00-12:00, 14:00-18:00) :
请直接前往毅字楼716留学生管理办公室办理入住手续。
- **非工作时间到达** (周末及法定节假日) :
住宿 (安排在学校临时住宿/自己解决住宿)
需要学校临时住宿(只能住一晚)的学生需要提前发邮件向招生办公室提交申请, 学生需携带护照原件, 录取通知书原件办理临时入住。

- **During the work time:** (from Monday to Friday, 8:00-12:00, 14:00-18:00)
Please go to the Office 716 in Yizi Building to book a dormitory.
- **During the time off work** (Weekend and legal holidays): accommodation (temporary stay for one night in school / find the hotel by yourself):
Temporary stay for one night is arranged by the office teacher and every student is required to inform about this need to the office teacher by email. Use your Admission Notice and your passport to check in.



校外住宿 living out of campus

- (1)居住在长安校区的外国留学生: 学生须携带护照及入住单自行前往东大派出所办理临时住宿登记或关注“西安出入境”微信公众号自行登记。
- (2)校外住宿的外国留学生: 学生须携带护照及合同于24小时内前往辖区派出所做临时住宿登记或关注“西安出入境”微信公众号自行登记。

备注: 大一新生不允许校外住宿
note: Freshman are not allowed to live out of campus

- (1) **Students living in Chang'an Campus:** bring your passport and check-in-form to Dongda police station for temporary accommodation registration OR follow the WeChat official account 'xianchurujing' to register by yourself.
- (2) **Students living off-campus:** bring your passport and the contract of renting to the police station for temporary accommodation registration OR follow the WeChat official account 'xianchurujing' to register by yourself.

临时住宿登记:

外国留学生抵达中国后24小时内需完成临时住宿登记:

Temporary accommodation registration:

Students need to complete temporary accommodation registration within 24 hours after arriving in China.



-首次入境需要网上登记;

-Entry into China for the first time requires online registration.

-签证、护照号、住址有变更时请再次登录“西安出入境”微信公众号及时更新信息。否则, 罚款500元/天。

-If your information of visa, passport number or address has been changed, please login in to the WeChat official account 'xianchurujing' again to update your new information. Otherwise, 500 RMB (per day) will be fined.

小贴士: 如何通过“西安出入境”微信公众号办理临时住宿?

Tips: How to register the temporary accommodation through the WeChat official account 'xianchurujing'?



微信也能办理临住



只有校外住宿的留学生以及初次办理后后续信息变更需重新登记时才能通过微信办理。办理后需要将最终的临时登记表下载打印, 在办理签证前去所属辖区的派出所将临时登记表盖章, 办理签证时使用。

Only students who live off campus and who already registered before but need to re-register due to information change can register the temporary accommodation registration on the WeChat official account 'xianchurujing'. After registration, the registration form needs to be downloaded, printed and sent to the belonged police station to be stamped on. Please do take this stamped temporary accommodation form when going to PSB to extend one's visa.

第一步 Step1

请在微信中搜索xianchurujing并关注

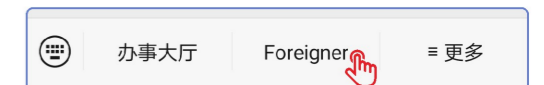
Search for "xianchurujing" in your WeChat and follow



第二步 Step2

点击下方的“Foreigner”

Click "Foreigner" below



第三步 Step3

同意获得权限 Consent to access

第四步 Step4

进行填写登记

Fill in the Foreigner Online Residence Registration





签证体检

Visa physical examination

签证延期流程 The procedure of Visa extension

1.完成体检: 新生在办理签证延期前完成体检

Completion of medical examination: New students should complete medical examination before visa extension

体检时间/Medical examination time:

学生根据到校时间, 提前预约体检

Students should make an appointment for a physical examination in advance based on their arrival time at school

体检所需材料/Materials for medical examination

-首次入境且学习一年及以上:

First entry and study for more than one year (free of charge):

- 需携带JW201 (或202表)、录取通知书

Please take the JW201 (or 202) and admission notice

- 护照以及护照签证页的复印件Copy of passport and passport visa page

- 三张2寸白底彩色证件照片Three 2-inch color ID photos (white background)

- 在自己国家医院做的半年内的体检报告附X光片 (不接受CD)

X-ray film (without CD) will be attached to the medical examination report done within six months at the national hospital

-非首次入境或是居留时间不足一年:

Not the first entry or residence time less than one year (medical examination fee 400 RMB):

- 需携带护照Passport required
- 三张2寸白底彩色证件照片Three 2-inch color ID photos (white background)

体检地址/Address:

陕西省出入境检验检疫局 (西安市碑林区含光北路10号)

Shaanxi Entry-Exit Inspection and Quarantine Bureau (No. 10 Hanguang North Road, Beilin District, Xi'an)



体检结束后, 学生需根据检疫局所发体检材料受理凭证上的时间, 自行前往体检中心取结果, 受理时间一般为一周以内。

After the physical examination, students need to go to the physical examination center to collect the results according to the time on the acceptance certificate issued by the Quarantine Bureau. The acceptance time is generally within a week.

领取到体检结果之后, 请及时前往出入境管理局办理签证。

After receiving the medical examination results, please go to the Entry Exit Administration in a timely manner to apply for a visa.

交通工具/Transportation:

1.长安校区-陕西省出入境检验检疫局

Chang'an Campus - Shaanxi Entry-Exit Inspection and Quarantine Bureau

·选择1: 校车-公交车

Optional 1: School Shuttle Bus - City Bus

先乘坐校车 (5元) 或734路公交车 (2元) 至友谊校区,再换乘24路公交车至陕西省出入境检验检疫局

Firstly, students need to take the school shuttle bus (5 RMB) or take the bus NO. 734 (2 RMB) to Youyi Campus. Then transfer the bus NO. 24 to Shaanxi Entry-Exit Inspection and Quarantine Bureau

·选择2: 乘坐出租车

Optional 2: Taxi (around 90 RMB)

2.友谊校区-陕西省出入境检验检疫局

Chang'an Campus - Shaanxi Entry-Exit Inspection and Quarantine Bureau

·选择1: 公交车

Optional 1: City Bus

乘坐24路公交车至陕西省出入境检验检疫局

Please take the bus NO. 24 to Shaanxi Entry-Exit Inspection and Quarantine Bureau

·选择2: 乘坐出租车

Optional 2: Taxi (around 11 RMB)

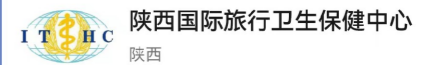
使用微信进行体检预约

Using min program of Wechat booking process

第一步 Step1

微信扫码关注“陕西国际旅行卫生保健中心”公众号

WeChat code scanning followed the official account of “陕西国际旅行卫生保健中心”



陕西国际旅行卫生保健中心为社会各界人士提供高品质健康体检服务, 地址: 西安市碑林区含光北路10号, 电话... 7个朋友关注

关注公众号

第二步 Step2

① 点击办事指南 Click 办事指南

② 点击在线预约 Click 在线预约



第三步 Step3

点击“入境预约”FOR FOREIGNERS

Click入境预约 FOR FOREIGNERS



第四步 Step4

根据自己的抵达时间预约体检日期

Select appointment date according to your arrival



2. 完成签证延期:

拿到体检结果后, 请立即前往出入境办理签证延期

After receiving the medical examination results, please go to the entry and exit area immediately to apply for visa extension

所需材料/Required Documents

- 1张护照首页复印件 / One copy of the first page of the passport
- 1张最新签证页复印件 (应含中国海关入境章) / One copy of the latest visa page (should include the Chinese customs entry stamp)
- 1张JW201/202表黄联原件 / One original JW201 / 202 form yellow page
- 1份体检报告单原件 / One original physical examination report
- 1份临时住宿登记表 / One temporary accommodation registration form
- 3张2寸彩色照片 (白底) / Three 2-inch color photos (white background)
- 1份学费缴费收据复印件 / One copy of tuition payment receipt

此外, 还需提交留管办提供的签证申请表、延期公函、奖学金免学费说明等材料
In addition, it is necessary to submit the visa application form, extension of official letter, tuition exemption explanation and other materials provided by ISO (International Student Administration Office)

地址/Address:

出入境管理局 (陕西省西安市太白南路与科技路交叉口)

Exit-Entry Administration (the intersection of Taibai South Road and Keji Road, Xi'an)

交通工具/Transportation:

1. 长安校区-陕西省出入境管理局

Chang'an Campus - Shaanxi Exit-Entry Administration

• 选择1: 校车-公交车

Optional 1: School Shuttle Bus - City Bus

先乘坐校车 (5元) 或734路公交车 (2元) 至友谊校区, 再换乘24路公交车至陕西省出入境管理局

Firstly, students need to take the school shuttle bus (5 RMB) or take the bus NO. 734 (2 RMB) to Youyi Campus. Then transfer the bus NO. 24 to Shaanxi Exit-Entry Administration

• 选择2: 乘坐出租车

Optional 2: Taxi (around 90 RMB)

2. 友谊校区-陕西省出入境管理局

Chang'an Campus - Shaanxi Exit-Entry

• Administration

选择1: 公交车

Optional 1: City Bus

乘坐311、205、900路公交车至陕西省出入境管理局

Please take the bus NO. 311、205、900 to

• Shaanxi Exit-Entry Administration

选择2: 乘坐出租车

Optional 2: Taxi (around 11 RMB)



05

材料提交

Admission Materials Submission

新生需在入学两周内上交入学材料

Students must submit the admission materials within two weeks after registration and enrollment

收集地点: 留学生管理办公室:

Collection location: ISO

(International Student Administration Office)

· 友谊校区 Youyi Campus:

毅字楼7楼716室

Room 716, 7th Floor, Yizi Building

· 长安校区 Changan Campus:

海天苑C座 201室

Room 201, Block C, Haitianyuan



注
Notes

学生需扫描材料并发送到指定邮箱:

Note: students need to scan the materials and send to the designated mailbox:

-上交纸+质材料前, 所有学生需将各种材料的原件进行电子扫描自己进行备份;

Before submitting the paper materials, all students need to scan the original of materials mentioned above as the digital documents for their own backup.

-同时将扫描好的各项文件发至邮箱 iso@nwpu.edu.cn 要求每个扫描件以文件内容命名, 邮件的主题格式是: 学号+姓名。

Meanwhile offline students need to email the scanned documents to iso@nwpu.edu.cn. It is required that each scanned document needs to be named as the content of the document. The subject format is "student ID number + name".

线下入学材料提交明细: 交给你的辅导员
Offline students' admission materials submission:
pass to your consellor

提交材料明细 Submission details

1. 四张2寸白底彩色照片 (建议准备8张)
At least four 2-inch color identification photos
(We suggest that students take at least eight identification photos)
2. 两张护照首页复印件
Two copies of the first page of your passport
3. 两张最新签证页复印件 (含中国海关章)
Two copies of the latest visa page (including the Stamp of China Customs Entry)
4. 两张录取通知书复印件
Two copies of your offer letter
JW201/202表黄联原件以及两份复印件 (注意: 重要材料, 建议学生自行复印留底)
The original and two copies of JW201/202 Form
(We suggest that students print several copies of these important materials)
5. 体检报告单原件第一联
The first page of your original medical examination report
6. 一份临时住宿登记表 (电子版)
The registration form of temporary dormitory
(Filled the electronic registration form of temporary dormitory and printed it out)
7. 一份银行开户单信息复印件
The copy of your bank account opening receipt in China
8. 一份保险费缴费单复印件
The copy of your insurance payment receipt
9. 一份学费缴费收据复印件 (如果你是自费生或半奖学金生需要提供)
The copy of your tuition fee payment receipt if you are self-funded students and half-scholarship students.
10. 一份住宿费收据复印件
The copy of your dormitory payment receipt

激活翱翔门户账号

Activate your Aoxiang account:

1

Step 1

步骤 1: 登陆网站:

<https://uis.nwpu.edu.cn/cas/login> 并且点击“账户激活”

Log in to the website:

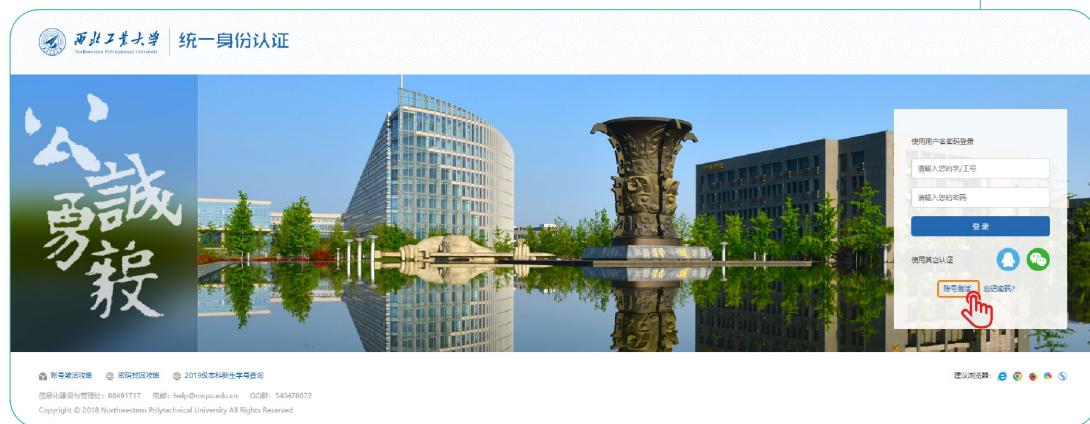
<https://uis.nwpu.edu.cn/cas/login> and click "Account Activation"

2

Step 2

步骤 2: 按照步骤完成激活

Follow the steps to complete the activation



Student number
Passport number

通过翱翔门户完成选课

Complete the course selection through the Aoxiang Portal

(1) 本科生选课流程

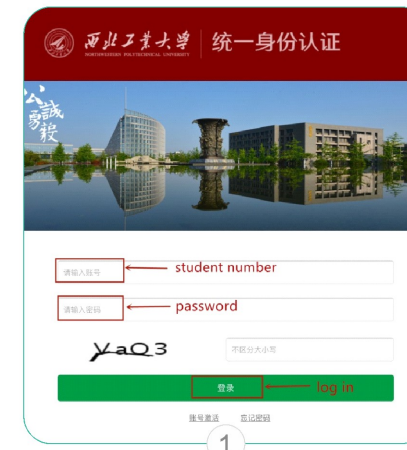
Course selection procedure for undergraduates:

Step 1

步骤 1: 登录你的翱翔门户账号:

Log in to your Aoxiang Portal account:

<https://uis.nwpu.edu.cn/cas/login>



1

Step 2

步骤 2: 点击“翱翔教务”

Click "AoXiang System"

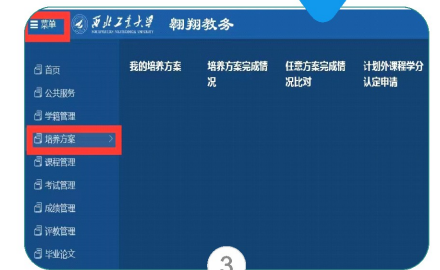


2

Step 3

步骤 3: 查看菜单栏中的“培养方案”

Check "Program" in the Menu



3

Step 5

步骤 5: 返回“菜单”点击“选/退课”选项选择相应的课程

Return to "Menu" and click the "course selection and withdraw" option to select the corresponding courses.



5

Step 4

步骤 4: 根据培养方案的安排决定每学期选定的课程

Decide which courses you would like to select for each semester based on the "Program"

2021级计算机科学与技术(英)留学生英文培养方案 / 149 学分

授予学位: 工学学士学位。

六 学分学时

本方案总体学分为149学分,其中包括通识课程模块71.5学分,学科专业课程模块77.5学分。

七 课程计划

展开一级 展开二级 展开全部 收起全部

课程代码	课程名称	课程类别	是否必修
------	------	------	------

4

(2) 硕博生选课流程:

Course selection procedure for postgraduates:

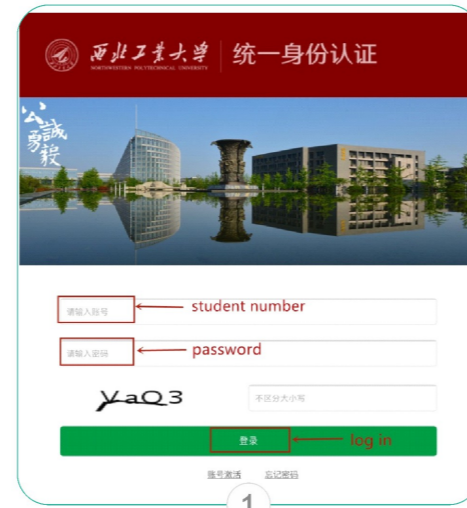
Step 1

步骤1: 登录你的翱翔门户账号:

<https://uis.nwpu.edu.cn/cas/login>

Log in to your Aoxiang Portal account:

<https://uis.nwpu.edu.cn/cas/login>



Step 2

步骤2: 选择“研究生教育”

Select "Graduate Education"



Step 3

步骤3: 选择“培养计划提交”

Select "Cultivation Plan Submission"



注
Notes

选课前请联系学院教学秘书与导师，在征得教学秘书与导师同意后，再在系统提交。

first please contact the school teaching secretary and your supervisor for course selection. You need to obtain the consent of them before submitting in the portal.

07 新生训练营 Freshman training camp

所有国际本科新生入学后需参加新生训练营 时间另行通知

All international freshmen are required to participate in international student orientation. Date will be notified later later.

为增进2023级国际学生对我国历史文化、法律法规的了解与掌握，进一步学习西北工业大学校情校史与校规校纪，帮助国际学生熟悉在中国学习生活的方方面面，尽快适应和融入在西北工业大学留学的学习生活，同时增强国际学生对学校乃至对中国的归属感，拓宽学生国际视野，培养学生的合作意识、团队意识与自我管理意识，西北工业大学国际教育学院组织2023级国际学生举办“新生训练营”。

To understand Chinese history, laws and regulations for the international students, to learn about the history and discipline of Northwestern Polytechnical University, to familiarize with all aspects of study and life in China, and to enhance international students' sense of belonging to the university and China, to broaden students' international perspective, International College of Northwestern Polytechnical University organized a orientation for international students of 2023 batch to show enriched and colorful campus life.





生活贴士

Life tips

机场及火车站交通提示

乘坐飞机 (咸阳国际机场)

- **选择1: 出租车**
 - 从咸阳国际机场到西北工业大学友谊校区 (西安市碑林区友谊西路127号)
 - 距离: 约36公里
 - 打车费用: 约100元人民币
- **选择2: 机场大巴-公交车:**
 - 从咸阳机场到西北工业大学友谊校区, 乘坐机场大巴至西稍门
 - 费用: 25元人民币
 - 之后换乘市内公交车 (24路, 201路, 503路) 到西工大站
 - 费用: 2元人民币
- **选择3: 机场大巴-出租车:**
 - 从咸阳机场到西北工业大学友谊校区, 乘坐机场大巴至西稍门
 - 费用: 25元人民币
 - 之后乘坐出租车到西北工业大学西门或南门
 - 费用: 约8-10元人民币

Tips for Transportation from Railway Station or Airport

Arrival by airplane (Xianyang International Airport)

- **Option 1: Taxi**
 - From Xianyang International Airport to Northwestern Polytechnical University
(NO. 127, Youyi Xilu, Xi'an, Shaanxi, P.R.China)
 - Distance: Around 36 Kilometer
 - Fare: Around RMB 100
- **Option 2: Shuttle Bus – City Bus**
 - Firstly, take the shuttle bus from Xianyang International Airport to Xishao Men
 - Fare: RMB 25
 - Then transfer to the City Bus (Bus NO. 24/ Bus NO. 202/ Bus NO. 503) to NPU (The Stop is XiGongDa)
 - Fare: RMB 2
- **Option 3: Shuttle Bus – Taxi**
 - Firstly, take shuttle bus from Xianyang International Airport to Xishao Men
 - Fare: RMB 25
 - Then transfer to the taxi to the west gate or south gate of NPU
 - Fare: around RMB 8-10

乘坐高铁 (西安北站)

- **出租车**
 - 从西安北站到西北工业大学
 - 距离: 16.5公里
 - 打车费用: 约41元人民币

Arrival by Railway (Xi'an North Railway Station)

- **Taxi**
 - From Xi'an North Railway Station to NPU
 - Distance: 16.5 Kilometer
 - Fare: around RMB 41

乘坐火车 (西安站)

- **出租车**
 - 从西安站到西北工业大学
 - 距离: 9.1公里
 - 打车费用: 约22元人民币

Arrival by Train (Xi'an Railway Station)

- **Taxi**
 - From Xi'an Railway Station to NPU
 - Distance: 9.1 Kilometer
 - Fare: around RMB 22



办理银行卡 Open the bank card

所需材料: 护照、中国电话号码

Required documents: passport, Chinese phone number

地点: 学校内中国工商银行 (ICBC)

友谊校区地址: 西工大友谊校区内求实路与三航路交叉口, 一卡通中心旁边

长安校区地址: 东大路西工大新校区内, 家属小区门口

Location: Industrial and Commercial Bank of China (ICBC) in campus

Address in Youyi Campus: At the intersection of Qiushi Road and Sanhang Road, next to the Card Center

Address in Chang'an campus: Dongda road, at the gate of the community



注
Notes

1. 银行卡办理完成后, 学生需保存银行开户单并上交
After finishing the bank card, students need to submit the bank account opening receipt to 716 Yizi Building (Youyi Campus).
2. 针对需要用银行卡缴费的学生, 银行卡办理完成之后, 需:
After finishing the bank card, students who need to finish the payment by bank card, they should:
 - 缴纳学费与住宿费 Pay tuition and accommodation fees
 - 缴纳保险费 Pay insurance
3. 银行卡办理建议自行前往。
It is highly suggested that students should go to the bank and open the card by yourself.

办理中国电话号码 Apply for a Chinese phone number

所需材料: 护照, 录取通知书复印件

Required documents: passport, copy of admission notice

地点

中国电信: 西安市雁塔区高新路56号 (在西工大西门公交站 (过马路) 乘坐322路, 车程约7分钟)

中国移动: 西安市碑林区友谊东路81号 (在西工大公交站 (过马路) 乘坐700路公交车, 车程约13分钟)

中国联通: 西安市碑林区友谊西路127号-2号 (西工大南门外)

Locations:

China Telecom: No. 56, Gaoxin Road, Yanta District, Xi'an (Take bus NO. 322 at Xigongda Ximen Bus Station (cross the road), about 7 minutes by bus)

China Mobile: No. 81, Youyi East Road, Beilin District, Xi'an (Take the bus NO. 700 at the Xigongda Bus Station (crossing the road), about 13 minutes by bus)

China Unicom: No. 127-2, Youyi West Road, Beilin District, Xi'an (outside the South Gate of NPU)

办理校园一卡通 How to apply for the student card

所需材料: 护照、学生证 Required materials: passport, student ID

地点

学校一卡通中心

地址: 西工大友谊校区内求实路与三航路交叉口, 中国工商银行ICBC旁边

Locations:

One Card Center

Address: next to ICBC, at the intersection of Qiushi Road and Sanhang Road, Youyi Campus, NPU.

校车乘坐 School Buses taking

在长安校区住宿的学生在友谊校区完成入学事宜后, 在留学生管理办公室领取乘车条或使用录取通知书, 在校车乘车点乘坐校车。

费用: 单程每次5元

支付方式: 刷校园卡

Take the school bus: After the registration and enrollment at Youyi Campus, students who live at the Chang'an campus need to pick up the bus ticket at the International Student Administration Office or use the admission notice to take the bus.

Cost: 5 RMB / one-way trip

Payment method: Swipe the student card



如何获取乘车时间? How to get the boarding time?

手机端
Mobile terminal

Step 1

步骤1:

下载西北工业大学app
Download the app of Northwestern Polytechnical University



Step 2

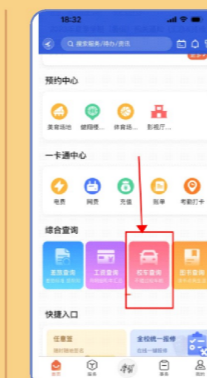
步骤2:

在app首页点击校车查询
Click on the school bus query on the app homepage

Step 3

步骤3:

获取实时的两校区校车时刻表
Obtain real-time bus schedules for two campuses



行前准备 What to bring

重要文件 Important Document

推荐大家至少保存两份重要证件和文件的复印件。以备不时之需。并且在到达中国前将重要文件翻译成中文。

It is recommended that you keep at least 2 photocopies of your important documents. Also, we suggest you have your important documents translated to Chinese before leaving your country.

电子设备 Electrical Equipment

推荐携带笔记本电脑等电子产品及其配件, 电源转换插头、变压器、移动电源等。中国的标准电压为220V, 50HZ。图片为中国标准插座, 请自备电压转换设备。

You can bring relevant digital products like a laptop and accessories, power conversion plugs, power transformers, mobile power supplies, etc. Standard electricity in China is 220 volts/50Hz. Chinese standard socket used in China is shown here, please bring your own voltage conversion equipment.

打包指南 Packing for your trip

根据西安的气温准备适当的衣物。西安是一座四季分明的城市。夏季气温大致为25~33摄氏度, 冬季气温大致为-2~7摄氏度。大部分生活必需品在学校周围的超市和商场都可以买到, 不需要从自己的国家带来。如果同学们担心来到西安后想家, 可以带一些家中的纪念品或者照片, 以解思乡之苦。

We recommend to bring clothes according to the climate in Xi'an city. The weather in Xi'an is distinct among the four seasons. The summer temperature is about 25°C~33°C, and the winter temperature is about -2°C~7°C. Most daily necessities can be easily purchased in supermarkets or shopping malls near by school. So you do not need to bring a lot from your country. Furthermore, please consider to bring something from your home, such as cultural items or family photos, which may help you minimize cultural shock and homesickness in China.



联系方式 Contact information

西北工业大学国际教育学院

招生办公室联系方式

Contact Information of NPU International College Admission Office

电话/Phone number:
+86-029-88494381

邮箱 Email:
硕博招生事务邮箱
Admission Email for Postgraduate:
internationalcollege@nwpu.edu.cn

本科招生事务邮箱
Admission Email for Undergraduate:
admission@nwpu.edu.cn

非学历生招生事务邮箱
Admission Email for non-degree program:
ex.ifp@nwpu.edu.cn

西北工业大学国际教育学院

留学生管理办公室联系方式

Contact Information of NPU International College ISO (International Student Administration Office)

电话 Phone number:
+86-029-88495735

邮箱 Email:
iso@nwpu.edu.cn

各学院外事秘书联系方式

Contact Information of School Foreign Secretary

学院 School	外事秘书 Foreign Secretary	办公电话 Tel(+86-029-)	邮箱 Email
航空学院 School of Aeronautics	郑水平 Shuiping ZHENG	88460827	zheng2014@nwpu.edu.cn
航天学院 School of Astronautics	淡宁宁 Ningning DAN	88460892	dnn12345@nwpu.edu.cn
航海学院 School of Marine Science and Technology	邵婷 Ting SHAO	88494920	st@nwpu.edu.cn
材料学院 School of Materials Science and Engineering	孙苏婷 Suting SUN	88460899	sun0211@nwpu.edu.cn
机电学院 School of Mechanical Engineering	邹夏 Xia ZOU	88492470	lesly@nwpu.edu.cn
力学与土木建筑学院 School of Mechanics, Civil Engineering and Architecture	向郑一 Zhengyi XIANG	88431008	echoxiang@nwpu.edu.cn
动力与能源学院 School of Power and Energy	宋曦 Xi SONG	88431003	xisong@nwpu.edu.cn
电子信息学院 School of Electronics and Information	王秋霞 Qiuxia WANG	88431208	2043780277@qq.com
自动化学院 School of Automation	焦键 Jian JIAO	88431397	15450588@qq.com
计算机学院 School of Computer Science and Technology	邵心歌 Xin'ge SHAO	88431510	sxg@nwpu.edu.cn
数学与统计学院 School of Mathematics and Statistic	李卓榕 Zhuorong LI	88431696	jiayouzm@163.com
物理科学与技术学院 School of Physical Science and Technology	曹文宇 Wenyu CAO	88430776	2022080100@nwpu.edu.cn
化学与化工学院 School of Chemistry and Chemical Engineering	孙阁 Ge SUN	88431656	ges135@nwpu.edu.cn
管理学院 School of Management	权梦甜子 Mengtianzi QUAN	88431800	mtzquan@nwpu.edu.cn
公共政策与管理学院 School of Public Policy and Administration	曹光源 Guangyuan CAO	88431900	caoguangyuan@nwpu.edu.cn
软件学院 School of Software	阎倩雯 Qianwen YAN	88431588	yanqianwen@nwpu.edu.cn
生命学院 School of Life Sciences	陈欢 Huan CHEN	88460333	chenhuan@nwpu.edu.cn
外国语学院 School of Foreign Studies	郭正琦 Zhengqi GUO	88430916	guozhengqi@nwpu.edu.cn
民航学院 School of Civil Aviation	王雅洁 Yaje WANG	88460932	1056626040@qq.com
微电子学院 School of Microelectronics	张一山 Yishan ZHANG	88430774	yishanzhang@nwpu.edu.cn
生态环境学院 School of Ecology and Environment	田孝敏 Xiaomin TIAN	88431769	tianxiaomin@nwpu.edu.cn
柔性电子研究院 Institute of Flexible Electronics	张倩文 Qianwen ZHANG	88460972	iamqwzhang@nwpu.edu.cn
光电与智能研究院 School of Artificial Intelligence, Optics and ElectroNics(iOPEN)	李庆 Qing LI	88495713	lq10@nwpu.edu.cn

求助&查询电话 Emergency contact

- 报警电话号码
Police: 110
- 火警电话
Fire Reporting: 119
- 急救电话
Medical Emergency: 120
- 号码查询服务
Local Enquiry Directory: 114
- 天气预报电话
Weather Forecast: 121
- 中国移动
China Mobile: 10086
- 中国联通
China Unicom: 10010
- 中国电信
China Telecom: 10000



09

多彩校园

Colorful campus



